

STATE OF ARIZONA

Arizona Department of Revenue
Local Jurisdictions District
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Katie Hobbs
Governor

Robert Woods
Director

MEMORANDUM

DATE: September 13, 2023
TO: All County Treasurers

AD-23-09-13

FROM: Jolene Christopherson
Deputy Assistant Director
Local Jurisdictions

A handwritten signature in cursive script, appearing to be "JC", positioned above the name Jolene Christopherson.

SUBJECT: Government Property Lease Excise Tax (GPLET)

A.R.S. § 42-6204(B) provides that the Government Lessor of government property improvements is required to submit a Government Property Lease Excise Tax (GPLET) return to the County Treasurer on a form prescribed by the Arizona Department of Revenue. In addition, each Government Lessor must submit a copy of the completed return to the Prime Lessee.

A.R.S. § 42-6204(B) also provides that the return form be made available by the County Treasurer and sets forth a list of information the return must contain.

Attached with this memo is the Return Form (ADOR 82620) the Arizona Department of Revenue developed to meet these requirements, along with a set of Worksheets (ADOR 82620-W) and Instructions (ADOR 82620-I) on how to calculate the tax and complete the return form. Please make the return form and accompanying documents available for use by the Government Lessors no later than October 1, 2023.

In addition to processing the GPLET returns, the County Treasurer must also submit a report on or before February 15 each year to the Arizona Department of Revenue and to the Joint Legislative Budget Committee of all returns and payments received for the preceding calendar year. The Arizona Department of Revenue will distribute Treasurer reporting forms to each County Treasurer later this year for use in reporting GPLET return information for calendar year 2023.

A.R.S. §§ 42-6201 through 42-6210 govern the GPLET program. If you have questions about the attached return form, worksheet and/or instructions, please contact us at GPLET@azdor.gov.